

**KPI - Performance Criteria for various categories of the employees for effecting Transfer as per G.O.Ms.No.64, Fin (HR-I) Dept., dt:21.04.2017.**

<b>Sl.No.</b>	<b>Category of the employee.</b>	<b>Key Performance Indicator (KPI)</b>	<b>Weightage</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
<b>1</b>	<b>Sanitary Supervisor / Sanitary Inspector</b>	1) Door to Door Garbage Collection	50
		2) Garbage Lifting efficiency	50
		<b>Total :</b>	<b>100</b>
<b>2</b>	<b>Health Assistants</b>	1) All Manual records of B&D are entered in the UBD application.	50
		2) Assistance to Sanitary Inspector in Preventive measures and also response to epidemic if any.	50
		<b>Total :</b>	<b>100</b>
<b>3</b>	<b>Manager</b>	1) Citizen Charter & Redressal of Grievances	50
		2) Supervision over the work on Ministerial employees	50
		<b>Total :</b>	<b>100</b>
<b>4</b>	<b>Revenue Officer / Revenue Inspector / Bill Collector</b>	1) Property Tax collection efficiency	50
		2) Property Tax Demand increase.	50
		<b>Total :</b>	<b>100</b>
<b>5</b>	<b>Accounts Officer / Junior Accounts Officer / Senior Accountant /</b>	1) Implementation of Double Entry Accounting	50
		2) Pending Accounts & Audit	50
		<b>Total :</b>	<b>100</b>
<b>6</b>	<b>Town Project Officer</b>	1) SHG Bank Linkage	50
		2) Livelihood Units of SHGs.	50
		<b>Total :</b>	<b>100</b>
<b>7</b>	<b>Community Organizer</b>	1) SHG Bank Linkage and Livelihood Units of SHGs.	50
		2) Assistance to TPrO in Poverty Alievation Activities.	50
		<b>Total :</b>	<b>100</b>
<b>8</b>	<b>Junior Asst. / Senior Ass</b>	1) Efficiency in disposal of the files	50
		2) Maintenance of the files / records	50
		<b>Total :</b>	<b>100</b>